

EDUCATION CODE PROVISIONS — PARENTS' NOTIFICATION



Dear Parents:

As required by law (Ed. Code Section 48980), you are hereby notified of specific code sections and of the right to permit or refuse your child to engage in identified school programs provided by the Irvine Unified School District. Section 48982 of the Education Code requires parents to return a signed card as an acknowledgement of being informed as required by existing statutes.

TITLE V CCR 4622 - UNIFORM COMPLAINT POLICY

The District has a Uniform Complaint Policy (1312.a). Copies of the uniform complaint procedures are available free of charge. Parents may contact their principal for a copy of the policy and may receive assistance for completing the complaint as indicated in the complaint procedures.

The Governing Board recognizes that the District has primary responsibility for insuring that it complies with state and federal laws and regulations governing educational programs. The District shall investigate complaints alleging failure to comply with such laws and/or alleging discrimination and seek to resolve complaints at the local level, whenever possible. The District shall follow uniform complaint procedures when addressing complaints alleging unlawful discrimination against any protected group as identified under Education Code 200 and 220 and Government Code 11135, including actual or perceived sex, sexual orientation, gender, ethnic group identification, race, ancestry, national origin, religion, color, or mental or physical disability, or age, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics in any district program or activity that receives or benefits from state financial assistance.

The District shall also investigate allegations of failure to comply with state or federal law in adult basic education, consolidated categorical aid programs, migrant education, career technical and technical education and training programs, child care and development programs, child nutrition programs, or special education programs.

Complaints related to sufficiency of textbooks or instructional materials, emergency or urgent facilities conditions that pose a threat to the health or safety of students or staff, and teacher vacancies and misassignments shall be investigated pursuant to the district's Williams uniform complaint procedure.

The Board prohibits retaliation in any form against any complainant for the filing of a complaint, the reporting of instances of discrimination or for participation in complaint procedures. Such participation shall not in any way affect the status, grades or work assignments of the complainant.

The Board acknowledges and respects student and employee rights to privacy. Complaints shall be investigated in a manner that protects these rights, and the integrity of the process. The identity of any complainant alleging discrimination shall be kept confidential, as appropriate, and to the extent necessary to carry out the investigation.

The Superintendent or designee shall ensure that employees designated to receive and investigate complaints are knowledgeable about the laws and programs for which they are responsible. Such employees may have access to legal counsel as determined by the Superintendent or designee.

The Board recognizes that a neutral mediator can often suggest an early compromise that is agreeable to all parties in a dispute. The Superintendent or designee may initiate a mediation process before beginning a formal compliance investigation, provided that all parties to the complaint agree to try resolving their problem in this way. The Superintendent or designee shall ensure that the results are consistent with state and federal laws and regulations.

ADMINISTRATIVE REGULATION 1312.3 - UNIFORM COMPLAINT POLICY

The Governing Board designates the following compliance officers to receive and investigate complaints and ensure District Compliance with law:

Dr. Gwen Gross, Superintendent
5050 Barranca Parkway, Irvine, CA 92604-4652
(949) 936-5000

Filing of Complaint

All parties involved in allegations shall be notified when a complaint is filed, when a complaint meeting or hearing is scheduled, and when a decision or ruling is made.

Any individual, public agency or organization may file a written complaint of alleged noncompliance with the appropriate compliance officer named above.

Complaints alleging unlawful discrimination may be filed by a person who alleges that he/she personally suffered unlawful discrimination or by a person who believes that an individual or any specific class of individuals has been subjected to unlawful discrimination. The complaint must be initiated no later than six months from the date when the alleged discrimination occurred or when the complainant first obtained knowledge of the facts of the alleged discrimination. (Title 5, Section 4630).

If a complainant is unable to put a complaint in writing due to conditions such as illiteracy or other handicaps, District staff shall help him/her to file the complaint. (Title 5, Section 4600).

The complaint shall be presented to the compliance officer who shall maintain a log of complaints received, providing each with a code number and a date stamp.

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Mediation

Within three days of receiving the complaints, the compliance officer may informally discuss with the complainant the possibility of using mediation. If all parties agree to mediation, the compliance officer shall make all arrangements for this process, including ensuring that all parties agree to make the mediator a party to related confidential information.

If the mediation process does not resolve the problem, the compliance officer shall proceed with his/her investigation of the complaint.

The use of mediation shall not extend the District's time lines for investigating and resolving the complaint unless the complainant agrees in writing to such an extension of time.

Investigation of Complaint

The compliance officer is encouraged to hold an investigative meeting within five days of receiving the complaint or attempting to mediate the complaint. The meeting shall provide an opportunity for the complainant and/or his/her representative and the District's representatives to present information relevant to the complaint. Parties to the dispute may discuss the complaint and question each other or each other's witnesses. (Title 5, Section 4631)

A complainant's refusal to provide the district's investigator with the documents or other evidence related to the allegations in the complaint, or his/her failure or refusal to cooperate in the investigation or his/her engagement in any other obstruction of the investigation, may result in the dismissal of the complaint because of a lack of evidence to support the allegation.

The District's refusal to provide the investigator with access to records and/or other information related to the allegation in the complaint, or its failure or refusal to cooperate in the investigation or its engagement in any other obstruction of the investigation, may result in a finding, based on the evidence collected, that a violation has occurred and may result in the imposition of a remedy in favor of the complainant.

To ensure that all pertinent facts are made available, the compliance officer and the complainant may ask other individuals to attend this meeting and provide additional information.

Response

Unless extended by written agreement with the complainant, the compliance officer shall prepare and send to the complainant a written report of the District's investigation and decision, within 60 days of the District's receipt of the complaint.

The District's decision shall be written in English and in the language of the complainant whenever feasible or as required by law, and shall include:

1. The findings of fact based on the evidence gathered
2. The conclusion(s) of law
3. Disposition of the complaint
4. Rationale for such disposition
5. Corrective actions, if any are warranted
6. Notice of the complainant's right to appeal the District's decision within 15 days to the California Department of Education and procedures to be followed for initiating such an appeal
7. For discrimination complaints, notice that the complainant must wait until 60 days have elapsed from the filing of an appeal with the California Department of Education before pursuing civil law remedies

Appeals

If a complainant is dissatisfied with the District's decision, he/she may appeal in writing to the California Department of Education within 15 days of receiving the District's decision.

When appealing to the California Department of Education, the complainant must specify the reason(s) for appealing the District's decision and whether the facts are incorrect and/or the law has been misapplied. The appeal must include a copy of the locally filed complaint and the District's decision.

Civil Law Remedies

A complainant may pursue available civil law remedies outside of the District's complaint procedures, including seeking assistance from mediation centers or public/private interest attorneys. Civil law remedies that may be imposed by a court include, but are not limited to, injunctions and restraining orders. For discrimination complaints, however, a complainant must wait until 60 days have elapsed from the filing of the appeal with the California Department of Education before pursuing civil law remedies. The moratorium does not apply to injunctive relief and is applicable only if the District has appropriately, and in a timely manner, apprised the complainant of his/her right to file a complaint in accordance with 5 CCR 4622.

ED. CODE 35186 - ALTERNATIVE UNIFORM COMPLAINT POLICY (Williams Settlement)

The Board of Education will address complaints regarding insufficient textbooks and instructional materials, teacher vacancies or misassignments, and emergency or urgent facilities conditions that pose a threat to the health and safety of students or staff that may be filed pursuant Education Code 35186 and shall be investigated according to the District's Williams uniform complaint procedure.

A complaint alleging any condition(s) specified above shall be filed with the principal or designee. The principal or designee shall forward a complaint about problems beyond his/her authority to the Superintendent or designee within ten working days.

If the complainant has indicated on the complaint form that he/she would like a response to his/her complaint, the principal or designee shall report the resolution of the complaint to him/her within 45 working days of the initial filing of the complaint. At the same time, the principal or designee shall report the same information to the Superintendent or designee. Complaints may be filed anonymously.

If a complainant is not satisfied with the resolution of the complaint, he/she may describe the complaint to the Governing Board at a regularly scheduled hearing.

For complaints concerning a facility condition that poses an emergency or urgent threat to the health or safety of students as described above, a complainant who is not satisfied with the resolution proffered by the principal, Superintendent, or designee may file an appeal to the Superintendent of Public Instruction.

ALTERNATIVE UNIFORM COMPLAINT PROCEDURES

Section I - Types of Complaints. The district shall use the following procedures to investigate and resolve complaints when the complainant alleges that any of the following has occurred: (Education Code 35186)

1. Instructional materials
 - a. A student, including an English learner, does not have standards-aligned textbooks or instructional materials or state- or district-adopted textbooks or other required instructional materials to use in class.
 - b. A student does not have access to instructional materials to use at home or after school.
 - c. Textbooks or instructional materials are in poor or unusable condition, have missing pages, or are unreadable due to damage.
2. Teacher vacancy or misassignment
 - a. A semester begins and a certificated teacher is not assigned to teach the class. *Vacancy* means a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester. (Education Code 33126)
 - b. A teacher who lacks credentials or training to teach English learners is assigned to teach a class with more than 20 percent English learner students in the class.
 - c. A teacher is assigned to teach a class for which the teacher lacks subject matter competency. *Mis-assignment* means the placement of a certificated employee in a teaching or services position for which the employee does not hold a legally recognized certificate or credential or the placement of a certificated employee in a teaching or services position that the employee is not otherwise authorized by statute to hold. (Education Code 35186)
3. Facilities
 - a. A condition poses an emergency or urgent threat to the health or safety of students or staff. *Emergency or urgent threat* means structures or systems that are in a condition that pose a threat to the health and safety of students or staff while at school, included but not limited to gas leaks; nonfunctioning heating, ventilation, fire sprinklers, or air conditioning systems; electrical power failure; major sewer stoppage; major pest or vermin infestation; broken windows or exterior doors or gates that will not lock and that pose a security risk; abatement of hazardous materials previously undiscovered that pose an immediate threat to students or staff; or structural damage creating a hazardous or uninhabitable condition. (Education Code 17592.72)
 - b. A school restroom has not been cleaned, maintained, or kept open in accordance with Education Code 35292.5. *Clean or maintained restroom* means a school restroom has been cleaned or maintained regularly, is fully operational, or has been stocked at all times with toilet paper, soap, and paper towels or functional hand dryers. (Education Code 35292.5) *Open restroom* means, except as necessary for student safety or to make repairs, the school has kept all restrooms open during school hours when students are not in classes and has kept a sufficient number of restrooms open during school hours when students are in classes. (Education Code 35292.5)
4. High school exit examination intensive instruction and services A student, including an English learner, who has not passed the exit exam by the end of grade 12 was not provided the opportunity to receive intensive instruction and services pursuant to Education Code 37254(d)(4) and (5)

after completion of grade 12 for two consecutive academic years or until the student has passed both parts of the exam, whichever comes first. (Education Code 35186)

Section II - Filing of Complaint

A complaint alleging any condition(s) specified in items #1-3 above shall be filed with the principal or designee. The principal or designee shall forward a complaint about problems beyond his/her authority to the Superintendent or designee within ten working days.

A complaint alleging any deficiency specified in item #4 above shall be filed with a district official designated by the Superintendent. Such complaints may be filed at the District Office or at a school site and shall be immediately forwarded to the Superintendent or designee.

Section III - Investigation and Response

The principal or designee shall make all reasonable efforts to investigate any problem within his/her authority. He/she shall remedy a valid complaint within a reasonable time period not to exceed 30 working days from the date the complaint was received.

Complaints may be filed anonymously. If the complainant has indicated on the complaint form that he/she would like a response to his/her complaint, the principal or designee shall report the resolution of the complaint to him/her within 45 working days of the initial filing of the complaint, and shall be sent to the mailing address as indicated on the complaint form. When Education Code 48985 is applicable, the response shall be written in English and in the primary language in which the complaint was filed. At the same time, the principal or designee shall report the same information to the Superintendent or designee.

If a complainant is not satisfied with the resolution of the complaint, he/she may describe the complaint to the Governing Board at a regularly scheduled hearing.

For complaints concerning a facility condition that poses an emergency or urgent threat to the health or safety of students as described in item #3a above, a complainant who is not satisfied with the resolution proffered by the principal, Superintendent, or designee may file an appeal to the Superintendent of Public Instruction. The complainant shall comply with the appeal requirements specified in 5 CCR 4632.

Complaints and written responses shall be public records.

Section IV - Reports

The Superintendent or designee shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the Board and the County Superintendent of Schools. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. These summaries shall be publicly reported on a quarterly basis at a regularly scheduled Board meeting.

Section V - Forms and Notices

The Superintendent or designee shall ensure that the district's complaint form contains a space to indicate whether the complainant desires a response to his/her complaint and specifies the location for filing a complaint. A complainant may add as much text to explain the complaint as he/she wishes. However, complainants need not use the District's Williams complaint form in order to file a report.

The Superintendent or designee shall ensure that a notice is posted in each classroom in each school containing the components specified in Education Code 35186.

NO CHILD LEFT BEHIND ACT (NCLB; 20 USC 6301, et seq.)

Limited English Proficient Children: Parents of students who are limited English proficient (LEP) and identified for participation or who are participating in a language instruction educational program are entitled to request information regarding their students' level of proficiency, the reasons for and the process used to identify their child as LEP and determine the need for placement in a language instruction educational program, how the program will benefit their student, methods of instruction used in the program and the specific exit requirements for the program, and parental rights, including options to decline enrollment, remove their student from the program, and/or choose another program, if available. Parents may contact the District's Language Minority Program for the above information that is specific to your student.

Program Improvement Schools: Districts are required to provide information to parents of students who are enrolled in schools identified for school improvement, corrective action, or restructuring. If your child's school becomes identified for school improvement, this information will be available from the Education Services Department of the District.

Right to Information Regarding the Professional Qualifications of Teachers and Paraprofessionals: NCLB grants parents the right to request information regarding the professional qualifications of their students' classroom teachers. You may request information regarding specific teachers from the District Human Resources Department. The District will provide timely notice if your child has been assigned, or has been taught for four or more consecutive weeks by a teacher who is not highly qualified.

Student Achievement Level: The District will provide timely information on the level of achievement of your child in each of the state academic assessments.

Homeless Liaison: Homeless students have certain rights under state and federal law. For information concerning these rights, please contact the District's liaison for homeless children and youths at (949) 936-5000.

- http://www.iusd.org/education_services/documents/ParentsRightsEnglish2-2009.pdf

ADM. CODE SECTION 3102 AND ED. CODE 56301 - SEARCH PROCEDURES - SPECIAL EDUCATION

Each Responsible Local Agency shall establish written policies and procedures for the seeking out of all individuals with exceptional needs, consistent with Education Code Section 56330 (a) and Title 45, Code of Federal Regulations, Sections 121a, 128 (a), and 121a 220. These policies and procedures shall include, but need not be limited to, notification of all parents of their rights and the procedure for initiating a referral for assessment to determine eligibility for special education programs and/or services. Contact the District Office for assistance.

ADM. CODE SECTION 3104 - APPROPRIATE EDUCATIONAL PROGRAM

Federal and State laws require that students with exceptional needs be provided an appropriate educational program. If no public school program is available, the district may make payment toward tuition for an approved private school placement.

ED. CODE SECTION 220

The Irvine Unified School District does not discriminate on the basis of race, color, national origin, sex, handicap or lack of English skills.

A parent may file a complaint if they believe the school district is not complying with Federal and State laws or regulations pertaining to their child's education. A copy of the School Board's adopted procedure may be obtained from your school principal.

ED. CODE SECTION 221.5 - VOCATIONAL GUIDANCE

No vocational or school program guidance shall be offered to students of one sex which is different from that offered to students of the opposite sex. All students must receive the same counseling on differentiated careers and vocational or higher education opportunities. Parents or legal guardians of pupils may participate in counseling sessions and decisions prior to career counseling and course selection commencing with course selection for grades seven through twelve.

ED. CODE SECTION 231.5 AND BOARD POLICY 5145.7 - SEXUAL HARASSMENT

Sexual harassment of any student shall not be tolerated. Sexual harassment will be considered a major offense that may result in disciplinary action, including suspension or expulsion of the offending student.

SEXUAL HARASSMENT

The Board of Education is committed to maintaining a learning environment free from harassment, intimidation or insult, student-to-student or adult-to-student, on the basis of an individual's sex. Positive action will be taken when necessary to eliminate such practices or remedy their effects. Sexual harassment as defined and otherwise prohibited by state and federal statutes, constitutes an unlawful form of sex discrimination in violation of Title IX of the Education Amendments Act of 1972 and Title VII of the Civil Rights Act of 1964. In addition, sexual harassment constitutes violation of the California Education Code, regulations of the State Board of Education, and District Policy. As such, sexual harassment may constitute just cause for discipline pursuant to applicable Education Code Sections.

Definition

Sexual harassment consists of unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of asexual nature. It includes, but is not limited to, circumstances in which:

1. submission to such conduct is made either explicitly or implicitly a part of the academic environment;
2. submission to or rejection of such conduct by a student is used as the basis for grading, evaluation or supervision decisions affecting a student; or
3. such conduct has the purpose or effect of unreasonable interference with a student's academic performance or creates an intimidating, hostile or offensive learning environment.

of Sexual Harassment

Forms of sexual harassment include, but are not limited to, the following:

1. verbal harassment: derogatory comments, jokes or slurs;
2. physical harassment: unnecessary or offensive touching or impeding or blocking movement;
3. visual harassment: derogatory or offensive posters, cards, cartoons, graffiti, drawings or gestures; and
4. sexual favors: unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature.

Activities such as:

1. comments repeatedly emphasizing the sexuality or sexual identity of an individual;
2. persistent requests for social-sexual encounters and favors;
3. physical contact of a lewd type; ! indecent exposure; and
4. realized sexual encounters

constitute sexual harassment when they are accompanied by one or more of the following terms or conditions:

1. explicit or implicit promises of rewards for cooperation via misuse of institutional authority, e.g., to affect a student's academic advancement, grades, graduation, etc.
2. explicit or implicit threats of punishment for non-cooperation via misuse of institutional authority, e.g., to effect a student's academic advancement, grades, graduation, etc.
3. intimidation which creates a hostile or offensive academic environment; interferes with a student's scholastic performance; prevents a student's full enjoyment of education opportunities; or induces conformance, stress, anxiety, fear, or sickness on the part of the harassed student.

Implicit in the legal definition of sexual harassment is the assumption that sexual harassment prevents the realization of the victim's full potential as a student. A person sexually harassing a student is thus robbing the victim of the freedom to learn. Sexual harassment, then, is considered unethical and unsatisfactory as well as illegal behavior.

Resolution Process

Informal Process:

To accommodate the unique nature of sexual harassment complaints, an informal process is provided for the primary purpose of resolution of a complaint at the earliest possible date. Elements of this process are:

1. The principal, an assistant principal or a counselor may receive sexual harassment complaints from students and/or parents/guardians. The individual receiving the complaint will:
 - a. counsel the student, outline the options available and, when parents/guardians have not been involved, inform them of the complaint and the procedures to be followed;
 - b. obtain a factual written statement of the complaint and forward such to the Superintendent;
 - c. assist in the follow-up investigation, as appropriate;
 - d. make recommendations regarding the disposition of the complaint to the Superintendent or his/her designee.
2. The Superintendent or his/her designee will review the factual information collected to determine whether the alleged conduct constitutes sexual harassment, giving consideration to the record as a whole and the totality of circumstances, and will take and/or authorize appropriate action in accordance with student disciplinary procedures or due process requirements.
3. An effort will be made to protect the privacy of the parties involved in a complaint. Files which pertain to complaints handled under the informal process shall be kept confidential and will not be made available to the public.

Formal Process

1. If the complaint is not resolved to the satisfaction of the student or his/her parents in the informal process, the following formal procedure is available:
 - a. the complaint shall be reduced to writing by the complainant and sent to the Superintendent within 10 working days of the completion of the informal process.
 - b. the Superintendent shall investigate the complaint and respond within 10 working days after receipt of the complaint.

Legal References:

Education Code sections 200, 212.5, 230

Title VII of the Civil Rights Act of 1964

Title IX of the Education Amendments Acts of 1972

Meritor Savings Bank v. Vinson, 477 U.S. 57, (1986)

Franklin v. Gwinnett County Schools, 112 S.Ct 1028 (1992)

Sexual Harassment Form

ED. CODE SECTION 301 - ENGLISH LANGUAGE EDUCATION

Students may be placed in a structured English immersion program. Parents may request a waiver for their child attending this program.

ED. CODE SECTION 32255 -ANIMAL DISSECTION

Pupils with a moral objection to dissecting or otherwise harming or destroying animals or any parts thereof, shall notify his or her teacher of such objection.

Such objections shall be substantiated by a note from his or her parent or guardian. The teacher may work with the student to develop an alternate education project. Questions regarding this issue should be directed to your principal.

ED. CODE SECTION 35183 - DRESS CODE/GANG APPAREL

Districts may adopt a dress code that would prohibit the wearing of "gang related clothing" Districts may adopt a policy that would require pupils to wear a school wide uniform.

ED. CODE SECTION 35256 -ACCOUNTABILITY REPORT CARD

Each school has developed a School Accountability Report Card. Copies are available from school principals, at the District Office, and on the Internet.

ED. CODE SECTION 35291 - STUDENT DISCIPLINE

Parents may contact their school principal for specific rules related to student discipline.

ED. CODE SECTION 35294.6 - SCHOOL SAFETY PLAN

The School Accountability Report Card has the status and key elements of the school safety plan as it pertains to their school.

ED. CODE SECTION 44808.5 - OPEN CAMPUS DURING LUNCH

The governing board of the Irvine Unified School District, pursuant to Section 44808.5 of the Education Code, has decided to permit students enrolled in grades 9-12 at Creekside, Irvine, Northwood, University, and Woodbridge High Schools to leave the school grounds during the lunch period. A signed parent permission form is required to be on file in the school office if their senior is permitted to leave campus during lunch.

Section 44808.5 of the Education Code further states: "Neither the school district nor any officer or employee thereof shall be liable for the conduct or safety of any pupil during such time as the pupil has left the school grounds pursuant to this section."

ED. CODE SECTION 46010.1 - CONFIDENTIAL MEDICAL SERVICE

Current law permits the school to excuse pupils to obtain confidential medical services without notification to or the consent of parent/guardian.

ED. CODE SECTION 46010.5 - IMMUNIZATION

Current law requires school to exclude pupils from attending school if immunization requirements are not met.

ED. CODE SECTION 46014 -ABSENCES FOR RELIGIOUS PURPOSES

With written parental consent, pupils may be excused from school in order to participate in religious exercises or to receive moral and religious instruction at their respective places of worship or at other suitable place or places away from school property designated by the religious group. Pupils may not be excused for this purpose on more than four days per school month.

ED. CODE SECTION 35160.5, 46600, 48204 AND 48980 - ATTENDANCE OPTIONS

Current Board policy provides the opportunity for parents to send their students to any school in the District if space is available. Contact the principal of the school requested during January for enrollment procedures and deadlines for participation in the open enrollment lottery. Parents are notified by their principal of acceptance or rejection of their school choice request.

Interdistrict Attendance Permits from outside the Irvine Unified School District boundaries are approved on the basis of space availability only, and may be revoked for unsatisfactory attendance or behavior. Parents of any K-12 student interested in sending their student(s) to a school outside the Irvine Unified School District may contact the District Office for transfer procedures.

ED. CODE SECTION 48205 - JUSTIFIABLE PERSONAL ABSENCES

Pupils may be excused from school for medical and justifiable personal reasons. Such absences must be requested by parent/guardian in writing and approved by the principal/designee. Pupils with approved absence shall be allowed to complete all assignments within a reasonable time and given full credit therefore. The teacher shall ensure that make-up assignments shall be reasonably equivalent to those assignments missed during the absence.

ED. CODE SECTIONS 48206, 48207 AND 48208 - HOSPITAL RESIDENCY

A pupil who is temporarily hospitalized shall be deemed to have complied with residency requirements in the District in which the hospital is located. It is the responsibility of the parent/guardian to notify the school district in which the hospital is located in order to obtain educational services.

ED. CODE SECTION 48213 - EXCLUSION OF PUPIL FROM SCHOOL

Pupils may be excluded from school because of contagious, infectious, or communicable diseases, or if a principal or designee determines that the continued presence of the child would constitute a clear and present danger to the life, safety, or health of a pupil or school personnel. Parents/guardians of pupils who are excluded shall receive notice of the exclusion as soon as is reasonably possible after the exclusion.

ED. CODE SECTION 48900 (et seq.) - GROUNDS FOR SUSPENSION AND/OR EXPULSION

Students may be suspended or expelled for any act related to school attendance under California Education Code section 48900 that occurs **at any time** including, but not limited to a) while on school grounds, b) while going to or coming from school, c) during the lunch period whether on or off the campus, and d) during, or while going to or coming from, a school-sponsored or school-related activity. State law requires the Governing Board to expel a student for: 1) possession of a firearm; 2) brandishing a knife (any size); 3) sale of a controlled substance; 4) committing or attempting to commit a sexual assault; 5) possession of an explosive. A recommendation for expulsion will also be made for: 1) causing serious physical injury to another student; 2) battery,

robbery, or extortion; 3) possession of a knife, weapon, explosive, or other dangerous object of no reasonable use to the pupil at school (includes Airsoft pellet guns); 4) possessed, used, or furnished a controlled substance, alcohol, or intoxicant of any kind; 5) assault or battery upon any school employee. For further information regarding the specific rules related to student discipline, including a list of all suspendable offenses, contact your school principal. Included in a school's discipline rules may be a reference that a student will not be permitted to wear what the school considers to be "gang-related clothing."

- Expulsion and Suspension Procedures - http://www.iusd.org/board_of_education/board_policy/adminregs/ap5144.htm
- Vandalism - http://www.iusd.org/board_of_education/board_policy/policies/5131_5.htm
- Sexual Harassment - http://www.iusd.org/board_of_education/board_policy/policies/5145_7.htm
- Replica Guns - http://iusd.org/parent_resources/documents/ReplicaGuns.pdf

ED. CODE SECTION 48900.1 - PUPIL DISCIPLINE/PARENT ATTENDANCE AT SCHOOL

Parents/guardians of a student suspended from school for unsatisfactory conduct in the classroom may be asked to attend a portion of the school day in his or her child's classroom. No employer may dismiss or in any manner discriminate against an employee for taking time off from work to comply with this requirement.

ED. CODE SECTION 48980 - SUBDIVISION (C) STAFF DEVELOPMENT DAY

IUSD shall advise parents and guardians of the schedule of minimum days and pupil-free staff development days, and if any minimum or pupil-free staff development days are scheduled thereafter, the governing board shall notify parents and guardians of the affected pupils as early as possible, but not later than one month before the scheduled minimum or pupil-free day.

ED. CODE SECTION 48980 - SUBDIVISION (E) HIGH SCHOOL EXIT EXAM

Commencing with the 2003-2004 school year, and each school year thereafter, each pupil completing 12th grade will be required to successfully pass the high school exit exam as a condition of graduation. IUSD shall advise parents and guardians of the dates of the exam, requirements for passing, and the consequences of not passing the exam.

ED. CODE SECTION 49030 - PROHIBITED USE OF SUBSTANCES

In addition to the controlled substances, alcohol, and other intoxicants defined in EC 48900, pupils who participate in interscholastic sports are prohibited from using performance-enhancing substances, including Synephrine and any prohibited substance enumerated by the United States Anti-Doping Agency Guide to Prohibited Substances and Prohibited Methods of Doping.

- Use of Tobacco Products - http://www.iusd.org/board_of_education/board_policy/policies/5136_6.htm

ED. CODE SECTION 48980.3 - PESTICIDE USE

The Healthy School Act of 2000 was signed into law in September 2000 and requires that all schools provide parent/guardian with an **annual** written notification of expected pesticide use on their site. The notification will identify the active ingredient or ingredients in each pesticide product and will include the Internet address (<http://www.cdpr.ca.gov>) for further information on pesticides and their alternatives. (See page 12)

CSIS PARTICIPATION

The Irvine Unified School District is participating with the California School Information Services (CSIS) Program in the electronic transfer of student data for state reporting to the California Department of Education and to districts and/or public postsecondary institutions to which the student is transferring or applying for admission. All data maintained by the CSIS Program is in compliance with federal and state privacy and confidentiality requirements. Parents have the right to inspect student information maintained by the CSIS program by submitting a written request to Information Services.

ED. CODE SECTION 49060 - 49078 - PUPIL'S RECORDS

A student record is any item of information directly related to an identifiable student, other than directory information, which is required to be maintained by a District employee in the performance of his/her duties, including a student's health record.

The categories of information which the IUSD has designated as directory information pursuant to Section 49073 and the parties to whom such information will be released are listed below unless the parent objects. You have an absolute right to access any and all student records maintained by the District related to your child. If you wish to review records at your pupil's school, you may contact the Principal's office or submit a written request that identifies the records you wish to inspect. The Principal or District has five (5) business days from the day of receipt of the request to provide access to the records. You have the right to challenge the content of any record and include a written statement disputing the material. You may file a written request with the Superintendent to correct or remove any information in the record if the information is inaccurate, an unsubstantiated personal conclusion or inference, misleading, not based on the personal observation of a named person with the time and place of the observation noted, or in violation of the privacy or other rights of the student. You have the right to file a complaint with the United States Department of Health, Education and Welfare concerning an alleged failure by the district to comply with the General Education Provisions Act.

RELEASE OF DIRECTORY INFORMATION

Directory information is defined as student's name, address, telephone number, date and place of birth, electronic mail address, photograph, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most previously attended public or private school. Directory information may be released to representatives of law enforcement, public

safety agencies, military recruitment agencies, the news media and school-affiliated organizations in accordance with administrative regulations, unless the parent requests in writing that such information be kept confidential. Parents/guardians may request that the district not release the name, address and telephone number of their student to military recruiters, employers or institutions of higher education without prior written consent.

TYPES OF EDUCATIONAL RECORDS MAINTAINED BY SCHOOL

The school principal is responsible for the maintenance of the records.

1) Mandatory permanent record including name, enrollment, birth and residence statistics, sex of pupil, dates of attendance, subjects and grades, immunizations and high school graduation or equivalency; 2) Mandatory interim record including parental notes, health, admission to and progress in special education programs, and application for work permits. 3) Permitted pupil records include family composition, staff ratings, test scores, disciplinary reports, behavior observations, and verification of pupil absences.

Other provisions of the law permit access to **non-directory information** in pupil records **without** parental or student 18 years of age or over* consent to the following:

- school and district personnel with legitimate educational interest as defined in District Policy
- out-of-district schools to which student is transferring
- specified federal and state educational administrators
- prospective grantors of student financial aid
- specified state and local law enforcement agencies
- appropriate persons concerned with the health and safety of students or others in case of emergency
- school attendance review boards
- court order

As specified by law, a record is maintained in the file of all persons or agencies requesting or reviewing information from the pupil record.

Other requests for pupil information by individuals, agencies, or organizations will NOT be honored without a written statement, signed by the parent or student 18 years or over, authorizing its release.

Parents or pupils over 16 years of age or having completed the tenth grade may obtain copies of student records.

RECORDS RETENTION

Records are reviewed periodically by the staff and material no longer required is destroyed in accordance with state law.

ED. CODE SECTION 49091 - INSTRUCTIONAL MATERIAL

Instructional materials and assessments, including textbooks, teachers' manuals, films, tapes and software stored by a classroom teacher must be available for inspection by a parent/guardian.

ED. CODE SECTION 49091.10(b) - CLASSROOM OBSERVATION

Upon written request by the parent/guardian, school principals will arrange for observation in the class or activity requested in accordance with District policy and regulations.

ED. CODE SECTION 49091.14 - PROSPECTUS OF SCHOOL CURRICULUM

Provides that the curriculum, including titles, descriptions, and instructional aims be compiled and made available upon request.

TITLE I NOTICES TO PARENTS

Parents of students who attend Title I schools in the district may request in writing information regarding the professional qualifications of the student's classroom teacher (licensing waivers, undergraduate degrees and majors, and information on services provided by paraprofessionals and their qualifications).

ED. CODE SECTION 49403 - COOPERATION IN CONTROL OF COMMUNICABLE DISEASE AND IMMUNIZATION OF PUPILS

Anything to the contrary notwithstanding, the governing board of any school district shall cooperate with the local health officer in measures necessary for the prevention and control of communicable diseases in school-age children. For that purpose the board may use any funds, property, and personnel of the district, and may permit any person licensed as a physician and surgeon to administer an immunizing agent to any pupil whose parents have consented in writing to the administration of such immunizing agent. All students entering kindergarten must be immunized against chickenpox and Hepatitis B.

ED. CODE SECTION 49423, 49423.1 - ADMINISTRATION OF PRESCRIBED MEDICATION FOR PUPIL

Notwithstanding the provisions of Section 49422, any pupil who is required to take, during the regular school day, medication prescribed for him by a physician, may be assisted by the school nurse or other designated school personnel if the school district receives (1) a written statement from the parent or guardian of the pupil indicating the desire that the school district assist the pupil in the matters set forth in the physician's written statement and (2) directions in writing from the student's physician. Pupils may carry and self-administer inhaled asthma medication or auto-injectable epinephrine with written notification from the student's physician.

ED. CODE SECTION 49451 - PARENT'S REFUSAL TO CONSENT

A parent or guardian having control or charge of any child enrolled in the public schools may file annually with the principal of the school in which he/she is enrolled a statement in writing, signed by the parent or guardian, stating that he/she will not consent to a routine physical examination of his/her child. Thereupon the child shall be exempt from any physical examination, but whenever there is a good reason to believe that the child is suffering from a recognized contagious or infectious disease, the exempt child shall be sent home and shall not be permitted to return until the school authorities are satisfied that any contagious or infectious disease does not exist.

ED. CODE SECTIONS 49452, 49452.5 AND 49455 - SIGHT, HEARING AND SCOLIOSIS TESTING

The governing board of a school district shall provide for the testing of the sight and hearing and for the screening of scoliosis of each pupil enrolled in the schools of the district. Girls are screened for scoliosis in grade 7 and boys in grade 8. Vision appraisal occurs when a child enters an elementary school and at least every third year thereafter until the child has completed the eighth grade. Hearing testing is provided to each pupil as needed.

ED. CODE SECTION 49472 - MEDICAL AND HOSPITAL SERVICES FOR PUPILS

The District provides parents/guardians the opportunity to purchase from a state-authorized agency student insurance for medical and hospital services. No pupils shall be compelled to accept such service without his/her consent, or if a minor, without the consent of his/her parent or guardian. The cost of this insurance to Irvine students is paid by the insured pupil, his parent or guardian.

Parents may purchase student accident and health insurance at the beginning of each school year in accordance with the conditions described in the insurance company application. Student insurance is only available during the enrollment period at the beginning of each school year. The Irvine Unified School District does not insure students for health and accidents.

ED. CODE SECTION 49480 - MEDICATION OF PUPILS

Requires the parent or legal guardian of any pupil in a public school on a continuing medication regimen for a non-episodic condition to inform the school nurse or other designated certificated school employee, of the medication being taken, the current dosage, and the name of the supervising physician. Authorizes school nurse, with consent of the parent or legal guardian, to communicate with the physician and to counsel with school personnel regarding the possible effects of the drug.

ED. CODE SECTION 49520 - FREE OR REDUCED MEALS

Free or reduced meals are available to students if their parents qualify for the program. The IUSD Food Services Department may be contacted for further information.

ED. CODE SECTION 51870.5 - INTERNET ACCESS

The Irvine Unified School District provides students with access to the Internet (IUSDNet). School computer systems are for use by authorized individuals only. Any unauthorized access to these systems is prohibited and is subject to criminal and civil penalties under Federal Laws. Access to IUSDNet and the Internet is provided for educational purposes only and is to be used for activities that support the curriculum, the professional role of staff, and approved school activities. Only students with parent permission will be allowed to access IUSDNet and the Internet. Information on the School Accountability Report Card is also available on the Internet (IUSDNet). Parent permission forms, a copy of the IUSDNet Acceptable Use Policy, and other Internet information are available from your school principal.

- http://www.iusd.org/board_of_education/board_policy/policies/6163_4a.htm
- http://www.iusd.org/board_of_education/board_policy/policies/6163_4b.htm

ED. CODE SECTION 51938 - CALIFORNIA COMPREHENSIVE SEXUAL HEALTH AND HIV/AIDS PREVENTION ACT

State law requires instruction in comprehensive sexual health education and HIV/AIDS prevention education. It is the intent of the district that the curriculum be taught by trained district personnel. Written and audio visual educational materials used are available for inspection. Parents/guardians are entitled to a copy of the Education Code section 51930 et seq., and may file a written request that their child not receive comprehensive sexual health education or HIV/AIDS prevention education, which will be valid for the school year in which it is submitted.

- http://www.iusd.org/guidance_resources/CHKS%20and%20State%20and%20District%20Statistics/CHKS%20-%20MS%20Section%20B.pdf
- http://www.iusd.org/guidance_resources/CHKS%20and%20State%20and%20District%20Statistics/CHKS%20-%20HS%20Section%20B.pdf
- http://www.iusd.org/guidance_resources/CHKS%20and%20State%20and%20District%20Statistics/CHKS%20-%20Middle%20School%20Core%20Survey%2005-06.pdf
- http://www.iusd.org/guidance_resources/CHKS%20and%20State%20and%20District%20Statistics/CHKS%20-%20High%20School%20Core%20Survey.pdf

Parents will be notified in writing if there is the opportunity for students to participate in anonymous, voluntary, and confidential research and evaluation tools to measure pupils' health behaviors and risks, including tests, questionnaires, and/or surveys containing age-appropriate questions related to sex for students in grades 7-12. Parents have the right to review the test, questionnaire, or survey to be administered, and may request in writing that their child not participate.

- If you do not want your child to complete the survey, you must complete this form. You can download the form and sign it. Please return the completed form at registration to your child's school, or to the school district offices as directed on the form.
http://www.iusd.org/parent_resources/documents/PassiveConsentNotice.pdf

A pupil may not attend any class in comprehensive sexual education or HIV/AIDS prevention education, or participate in any anonymous, voluntary, and confidential test, questionnaire, or survey on pupil health behaviors and risks, if the school has received a written request from the pupil's parent or guardian excusing the pupil from such participation. In instances where pupils have been excused from participating in comprehensive sexual health education or HIV/AIDS prevention education, an alternative educational activity shall be made available to pupils during the period of instruction.

ED. CODE SECTION 52244 - PAYMENT OF ADVANCED PLACEMENT FEES

Parents or guardians are advised of the availability of state funds to cover the costs of advanced placement examination fees for economically disadvantaged pupils pursuant to Section 52244.

ED. CODE SECTION 56000 - HANDICAPPED

Federal Rehabilitation Act and Individuals with Disabilities Act (IDEA) of 1973, Section 504 reads "No otherwise qualified handicapped individual in the United States, as defined in Section 7 (6), shall, solely by reason of his handicap be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance." Identified handicapped pupils will be placed in the least restrictive educational environment.

ED. CODE SECTION 56031 - PRIVATE SCHOOLING FOR THE HANDICAPPED

Any handicapped pupil for whom a special education placement is unavailable or inappropriate may receive services in a private nonsectarian school. Please contact the office of special education for specific information.

ED. CODE SECTION 56500.4 - SPECIAL EDUCATION PRIOR WRITTEN NOTICE

Prior written notice shall be given to the parents/guardians of a pupil with exceptional needs or to the parents or guardians of a child upon initial referral for assessment, when the district proposes to initiate or change, or not initiate or change, the identification, assessment, or educational placement of the child, or the provision of a free appropriate public education to the child.

ED. CODE SECTION 56515 - SPECIAL EDUCATION RELEASE OF RECORDS

Unless authorized under Section 99.1 of Title 34 of the Code of Federal Regulations, the district shall not release information from the education records of an individual with exceptional needs without the consent of the parent or guardian.

ED. CODE SECTION 58501 - NOTICE OF ALTERNATIVE SCHOOLS

California state law authorizes all school districts to provide for alternative schools. Section 58500 of the Education Code defines alternative school as a school or separate class group within a school which is operated in a manner designed to:

- Maximize the opportunity for students to develop the positive values of self-reliance, initiative, kindness, spontaneity, resourcefulness, courage, creativity, responsibility and joy.
- Recognize that the best learning takes place when the student learns because of his desire to learn.
- Maintain a learning situation maximizing student self-motivation and encouraging the student in his own time to follow his own interests. These interests may be conceived by him totally and independently or may result in whole or in part from a presentation by his teachers of choices of learning projects.
- Maximize the opportunity for teachers, parents and students to cooperatively develop the learning process and its subject matter. This opportunity shall be a continuous, permanent process.
- Maximize the opportunity for the students, teachers and parents to continuously react to the changing world, including but not limited to the community in which the school is located.

In the event any parent, pupil or teacher is interested in further information concerning alternative schools, the county superintendent of schools, the administrative office of this District and the principal's office in each attendance unit have copies of the law available for your information. This law particularly authorizes interested persons to request the governing board of the district to establish alternative school programs in each district.

HEALTH AND SAFETY CODE 324.2 - MEDICAL ASSISTANCE PROGRAM

All kindergarten students must receive the health assessment prescribed by law no more than six months prior to entering kindergarten; all first grade students must receive the health assessment no more than 18 months prior to entering first grade. Parents/legal guardians unable to obtain such health assessment may sign a waiver or contact IUSD Health Services for assistance.

TITLE 40 (763.93) - ASBESTOS MATERIAL

The Irvine Unified School District has a management plan for asbestos-containing material. Copies are available in the District Business Office.

WELFARE AND INSTITUTION CODE, SECTIONS 14000 & 14075 - MEDI-CAL BILLING OPTION

California Department of Education and the State Department of Health Services allow school districts to bill Medi-Cal and/or private health insurance for some of the health services now being provided to eligible students. Private insurance is not billed unless parent written request for billing is received in the health office of the student's school of attendance. School health services provided to all students will not be changed with request, or lack of request, for billing.

WELFARE AND INSTITUTION CODE 18976.5 - CHILD ABUSE PREVENTION PROGRAM

Students may from time to time receive instruction in child abuse procedures. Parents desiring that their student not participate in a primary child abuse prevention program must so indicate in writing to their school principal.

DISTRICT RESIDENCY REQUIREMENTS

Students are deemed to have met residency requirements if 1) the student's parents/guardians reside within the district boundaries; 2) the student is placed within district boundaries in a regularly established licensed children's institution, a licensed foster home or a family home pursuant to a court-ordered commitment or placement; 3) the student has been admitted on an approved Interdistrict Transfer Permit; 3) the student is an emancipated minor residing within district boundaries; 4) the student resides with a care-giving adult within district boundaries; 5) the student resides in a state hospital located within district boundaries; 6) The student is confined to a hospital or other residential health facility within district boundaries for treatment of a temporary disability.

- Residency Verification Form - <http://iusd.org/enrollment/documents/ResidencyVerificationForm2-09.pdf>
- Residency Affidavit - <http://iusd.org/enrollment/documents/ResidencyAffidavit.pdf>

ACADEMIC HONESTY

The Irvine Unified School District has from its inception placed an emphasis on ethical behavior and academic honesty. The Board adopted organizational values of Integrity, Trust, Collaboration, Empowerment, and Learning reflect this emphasis. The Board further affirms its policy that honest behavior is a responsibility shared by the school and the home, and that academic dishonesty is to be abhorred in all its forms.

In the absence of academic honesty, it is impossible to assess student learning and assign accurate grades and to ensure that honest students are not at a competitive disadvantage. The Board expects that classroom practices will reward honest behavior, discourage dishonest behavior, reflect reasonable preventative measures, and protect the rights of the majority of students who are consistently honest.

TECHNOLOGICAL RESOURCES ACCEPTABLE USE POLICY

IUSD supports access by students and staff to rich information and technological resources, and encourages staff and students to develop the information research and technological skills necessary to use such resources effectively. The District's technological resources include the computer network, web sites, Internet access, e-mail, voice mail, video, and telephone systems. Technological resources are provided for students and staff to collaborate, produce, publish, conduct research, and communicate with others on a local, national, and international level. In return, every IUSD user is expected to use these resources primarily for educational or job-related purposes. Personal activities will be limited and will in no way interfere with the educational/professional time and use for which the resources are intended. All users will act in a responsible, ethical, and legal manner and conform to common etiquette that includes being polite, using appropriate language, and respecting privacy.

The Irvine Unified School District's computer network provides access to electronic resources and to the Internet. Similar to the Library Bill of Rights, the Irvine Unified School District holds that a person's right to access Internet and other technological resources should not be denied or abridged because of origin, age, background or views.

IUSD has taken reasonable steps to ensure that its technological resources are used only for activities that support the curriculum or one's professional role. Users should not expect privacy through e-mail, Internet usage, or created documents. IUSD will monitor individual use of all technological systems as needed. However, total security on such a far reaching system is imperfect and impossible to achieve. Realistically, school computers and other technological resources can be used inappropriately, if one is persistent. Using any IUSD technological system is a privilege that may be revoked at any time for unacceptable conduct. Unacceptable conduct includes the following:

1. Using technological resources for illegal or unethical activities, including plagiarism, copyright

- or contract violations
2. Using technological resources for financial or commercial gain
 3. Using technological resources for advocating for ballot measures or political candidates without Board approval
 4. Accessing or exploring on-line locations, materials or on-line games that do not support the curriculum and/or are inappropriate for school-related work
 5. Downloading, installing, or executing unlicensed or unauthorized software, including viruses
 6. Vandalizing and/or tampering with equipment, programs, files, system performance or other components of the network, including copying, distributing, or modifying copyrighted software
 7. Causing congestion on any technological system or interfering with the work of others -- e.g., engaging in chain letters, unapproved chat rooms, or in peer-to-peer networking applications, such as Napster, Gnutella, etc, broadcasting messages to lists or individuals, modifying or deleting files
 8. Attempting to infiltrate, or "hack" into any technological system, or interfering with another person's ability to use that system, including password sniffing, using a keylogger, and/or port scanning
 9. Sending, or receiving materials/emails that a) are pornographic or obscene in nature, b) purport to offer, arrange for, or negotiate the use or sale of drugs or alcohol, c) harass, intimidate, or threaten others, or d) incite others to acts of violence, bullying, or harassment
 10. Using unauthorized fee-based services on the Internet
 11. Intentionally wasting finite resources -- e.g., on-line games, instant messaging
 12. Gaining unauthorized access to any technological system
 13. Revealing the home address or phone number of another person, or, if a student, revealing one's own home address or phone number
 14. Invading or violating the privacy of other individuals and/or their information
 15. Using another user's account or user name or allowing another user access to one's own account or user name
 16. Sharing one's password either knowingly or carelessly, or failing to conform to IUSD directives for password change and creation
 17. Coaching, helping, observing or joining any unauthorized activity on any technological system
 18. Using e-mail, as a student, for other than school-related purposes
 19. Posting anonymous messages, unapproved web pages, or unlawful or libelous information on the system
 20. Encrypting files or restricting files through unauthorized password protection
 21. Engaging in sexual harassment or other objectionable activities in public or private messages -- e.g., activities that are abusive, sexually explicit, threatening, demeaning or using objectionable language
 22. Falsifying permission, authorization or identification documents.
 23. Granting remote or local control of a networked system to a third party.
 24. Using any computer or wireless device on the IUSD network to gain access to another computer including remotely accessing an offsite or home computer.

Violations of the Technological Resources Acceptable Use Policy, or any willful act designed to disrupt any technological system, will result in disciplinary action up to and including suspension or expulsion, and/or legal action, and may also result in a loss of access to the system or various elements of the system.

Parent(s) and guardian(s) are responsible for setting the standards for members of their family. Therefore, we support the right of each family to select or refuse Internet access for their student.

[Technology Resources Acceptable Use Agreement](#)

Student Name: _____

School computer systems and technological resources are for use by authorized individuals only. Any unauthorized access to these systems is prohibited and is subject to criminal and civil penalties under Federal Laws. Access to the district's technological resources and the Internet is provided for educational purposes only and is to be used only for activities that support the curriculum, the professional role of staff, and approved school activities. Only students with parent permission will be allowed to access the district's technological resources and the Internet.

Reasonable steps will be taken to ensure that the district's technological resources and Internet access is used for intended purposes, and users may be monitored at any time. Anyone using the school's technological resources expressly consents to monitoring and adherence to school rules and/or codes of conduct. Even one incidence of unacceptable conduct can result in revocation of privileges, for a time period to be determined by the nature of the misconduct.

Total security on such systems is imperfect and impossible to achieve. Persistent users can make use of technological systems and resources for inappropriate reasons. This policy seeks to protect both students and the school.

I _____ and _____
Parent Name Student Name

have read the [IUSD Technological Resources Acceptable Use Policy](http://www.iusd.org/board_of_education/board_policy/policies/6163_4a.htm) (http://www.iusd.org/board_of_education/board_policy/policies/6163_4a.htm) and agree to adhere to the conditions and policies detailed therein. I understand and accept the conditions stated in the policy, and agree to hold harmless the district and all district personnel for the failure of any technology protection measures.

I understand that (I am, my student is) expected to act in a reasonable manner and follow all guidelines for use of the school's technological resources and that all privileges on such systems can be canceled for violations of the IUSD Technological Resources Acceptable Use Policy.

Parent Signature Date Student Signature Date

Maintenance and Operations

2009/ 2010 Annual Parent/ Employee Notification

Dear Parent/ Employee;

The Healthy Schools Act of 2000 was signed into law in September 2000 and requires that the District provide all Parents and employees with an annual written notification of expected pesticide use at their school site or workplace. This notification identifies the product that may be used and its active ingredient(s). Please see page 2 of this letter for the list of chemicals that may be used in the District.

If you would like to be notified of the 2009/ 2010 scheduled pesticide applications at your school site or workplace, please complete the **Request for Pesticide Application Notice** form and return form to your school site secretary or workplace supervisor. The form is available on the District web site at, www.iusd.org. To find the form click on **Business Services** located on the left side menu of the IUSD main page, then click **Maintenance and Operations**, click **Enter** then click **Healthy Schools Act** box, click on **Employee Application**. Download and complete and return form to your school site secretary or workplace supervisor. If you have any questions, Please call Bob Barnhart at (949) 936-5350.

Sincerely

Joe Hoffman, Director

Maintenance and Operations

IRVINE UNIFIED SCHOOL DISTRICT

List of Pesticides which MAY be used in the District this year 2009/ 2010

Name of Pesticide	Active Ingredient(s)	Name of Pesticide	Active Ingredient(s)
Vikane	Sulfuryl Fluoride	Speedzone	Carfentrazone
Transport	Acetamiprid	Coolpower	MCPA, Dicamba Triclopyr
Pendulum	Pendimethalin	Wilco Type 2 Gopher Getter	P-Chlorophenyl .005%
Conrac	Bromadiolone	Turflon	Triclopyr
BP100	Pyrethrin	Snapshot	Trifluralin
Barricade	Prodiamine	Trupower	Dimethylamine
XLO565	Ryrethrin	Ecoexempt IC	Rosemary Oil
Roundup Pro Dry Herbicide	Glyphosate	Ecoexempt HC	Phenethyl
Remik Green Rodenticide	Diphacnone/Seduim Saccharin	Vectobac	Bacillus
Eatons Answer Rodentcide	Diphacnone/3-indandione	Wasp Freeze	Phenothrin Bioallethrin
Talstar One	Bifenthrin	Surflan	Oryzalin
Chloropicrin	Chloropicrin	Manage	Methyl 5
Cambistat 2SC	Pacllobulrazol	Q-4	Quinclorac
Ant Bait	Ethyl Perfluorooctane Sulfonamide	Revolver	Formasulfuron
Fastrac All Weather Blox	*400 Bromethalin	Sedgehammer	Halosulfuron
Delta Dust	Deltrmethrin	Advion	Indoxacarb
Biobarrier II	Trifluralin	Wilco Type 1 Gopher Getter	Strychnine
Ant & Roach Killer	Mint Oil ☐ Poison free	Fumitoxin	Aluminum Phosphide
XL 2G Preemergence Herbicide	n-butyl -n-ethyl		
Wasp & Hornet Killer	Mint Oil ☐ poison free		
Flying Insect Killer	Mint Oil ☐ poison free		
Knox Out Microencapsulated	G-methyl-4pyrimidinyl		
Pro Spreader	Surfactant		

(Activator)			
Tee Time Fertilizer	Dimethyl amine Salt 240		
Suspend SC	Deltamethrin		
Termidor	Fipronil		
Pyronl	Pyrethrins		
CB-80 Extra	Piperonyl Butoxi de		
Scythe	Pelargonic Acid		
Compass	Trifloxystrobin		
Dimension Ultra 40WP	Dithiopyr		
Fumitoxin	Aluminum Phosrhide		
Fusilade II	Fluazifop		

Trade name substitutions may be made for equivalently labeled products. You can find more information regarding these pesticides and pesticide use reduction at the Department of Pesticide Regulation's Web site at <httpwww.cdpr.ca.gov> If you have any questions, please contact Bob Barnhart at (949) 936-5350

Parent Notification Card - http://iUSD.org/parent_resources/documents/ParentNotificationCard.pdf